



Returns/Exchanges Are Easy! Select the action you would like us to take:

Refund Exchange

- Complete the return/exchange form below and package the form along with your items with original tags and original invoice.
- For your protection, please send your return package using the insured carrier of your choice to us at:

**STUDIO SCRUBS, LLC ATTN: RETURNS
8 - B ELM GROVE CROSSING PLAZA
WHEELING, WV 26003**

- Exchanges will ship with no additional shipping charge. Original shipping costs are non-refundable. You may upgrade to faster shipping at the rates listed below. *All sales are final for clearance items.*

Your happiness is our priority and our return policy is really quite simple. You may return an item(s) within 30 days of the purchase for an exchange, credit, or refund.

Embroidered, screen printed, altered, or washed merchandise may not be returned unless defective. Test your new shoes on carpet, because we cannot accept footwear returns if they show visible wear. Tags must accompany all items!

If you have any questions, contact us at 1-304-905-0221 or email us at vcook@studioscrubsllc.com

Shipping Address (If different from original invoice):

Ship to customer/company name: _____ Phone #: _____

Address: _____ City: _____ State: _____ Zip: _____

Returned Item No.	Description/ Color	Return Reason Code	Size	Qty	Price	Total
Requested Item No.	Description/ Color		Size	Qty	Price	Total

Return Reason Codes
FIT
 11 -Too Small 12 – Too Large
SHOES
 13 –Too narrow 14 - Too wide
QUALITY
 15 –Damaged/soiled
 16 – Shrunk/stretched
QUALITY/STYLE
 17 –Different from website
 18 – Mismatched colors
PERSONALIZATION
 19 – Wrong spelling
 20 – Wrong location
 21- Wrong thread color
SERVICE
 22 - Arrived Late
 23 – Received wrong item

Additional Shipping Options:
 Premium (2-5 business days): \$2.50 additional
 2nd Day Air: \$20.95 additional
 Next Day Air: \$30.95 additional

Subtotal	
Taxes WV 7%	
Additional Shipping (Optional)	
Total	

Comments:

If total of the requested items is greater than the returned items, please send a check for the difference or provide your credit card information:

- Visa MasterCard American Express Discover

Account # _____ Expiration Date: _____ Signature Code _____ (Last 3 digits on back of card)

Signature _____ email : _____